



**UTTLESFORD DISTRICT COUNCIL**

# **LOCAL DEVELOPMENT SCHEME**

**FEBRUARY 2016**

Revision 11 – Presented to Planning Policy Working Group on 27 January 2016 *and Cabinet on 16 February 2016*

## CONTENTS

### Section

1. Introduction
  2. Terminology
  3. About the District
  4. Saved Policies
  5. Uttlesford Development Plan Documents
  6. Profiles of Proposed Development Plan Documents
  7. Supplementary Planning Guidance and Supplementary Planning Documents
  8. Other Documents
  9. Evidence Base
  10. Staff Resources and Management
  11. Risks
- 
- Appendix 1 Proposed Programme of Replacement for the Policies in the Uttlesford Local Plan, Adopted January 2005
- Appendix 2 Table showing the production milestones for the Local Plan
- Appendix 3 Chart showing programme of Local Plan
- Appendix 4 Sources of Information for the Evidence Base

## 1. Introduction

The Uttlesford Local Plan was adopted in 2005. It still forms the basis for making planning decisions within the district alongside the National Planning Policy Framework published in March 2012 and the Planning Practice Guidance but it is becoming increasingly out of date and a replacement plan is being prepared.

This local development scheme is the project plan for producing the new Local Plan. It has three main functions:

- To provide information on the documents the Council intends to prepare together with timescales for preparation.
- To establish the Council's priorities and to allow the Council to programme the work needed to prepare the new plans.
- To set out the timetable for the review of documents.

The original LDS came into effect from 26 April 2005. At this time the Council was intending to produce a Local Development Framework made up of various documents including a Core Strategy and two separate development plan documents for site allocations and development management policies. There have been a series of LDSs produced since then. The last LDS was approved in February 2015.

The new timetable is shown in Appendix 2 and 3. Normally the Council will review the local development scheme every year and update it when necessary.

The LDS is available on the Council's website at [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk). If you have any queries please contact the planning policy team on 01799 510637 or 01799 510454. E-mail [planningpolicy@uttlesford.gov.uk](mailto:planningpolicy@uttlesford.gov.uk)

If you would like a copy of this document in large print, Braille or any alternative format please contact Uttlesford District Council, London Road, Saffron Walden, Essex CB11 4ER Tel: 01799 510510

## 2. Terminology

The terms and abbreviations, which are used in this document, are explained below.

AMR	Annual Monitoring Report	Authorities are required to monitor the progress of the local development scheme and the extent to which policies in the development plan documents are being achieved.
DPD	Development Plan Document	These documents are the statutory documents with development plan status. For Uttlesford this will include the Local Plan and the Gypsy and Traveller Site Allocations. The community will be involved in preparing them and they will be tested at an Examination by the Planning Inspectorate.
LDS	Local Development Scheme	The LDS sets out the programme for preparing the Local Plan
NP	Neighbourhood Plans	Neighbourhood plans will be prepared by local communities. They must be in conformity with the Local Plan.
NPPF	National Planning Policy Framework	Government statement of national planning policy.
SCI	Statement of Community Involvement	This document explains how and when stakeholders and the community can become involved in the preparation of the Local Plan and the ways that this will be achieved.
SA	Sustainability Appraisal	Assessment of the potential impacts of the policies and proposals in the LDF on economic, social and environmental issues.
SEA	Strategic Environment Assessment	Assessment of the potential impacts of the policies and proposals contained within the LDF on the environment
EIA	Equalities Impact Assessment	Assessment of the Plan to make sure that the policies within it are free from discrimination in terms of a direct or indirect impact on any particular group.
SPD	Supplementary Planning Document	SPDs are intended to support the policies and proposals in DPDs but they do not have the same status as DPDs and they are not subject to examination.

### **3. About the District**

Uttlesford is a rural area in northwest Essex and is geographically the second largest district in the County. It has a population of 79,443 (Source: 2011 Census). Approx 40% of the residents live in one of the three main centres of population, Great Dunmow (8,830), Saffron Walden (15,500), and Stansted Mountfitchet (6,460). The remainder live in the numerous villages and hamlets within the District. There are a large number of listed buildings and significant areas of attractive rural landscape and ancient woodland including Hatfield Forest. In the south of the district is Britain's third largest airport, Stansted..

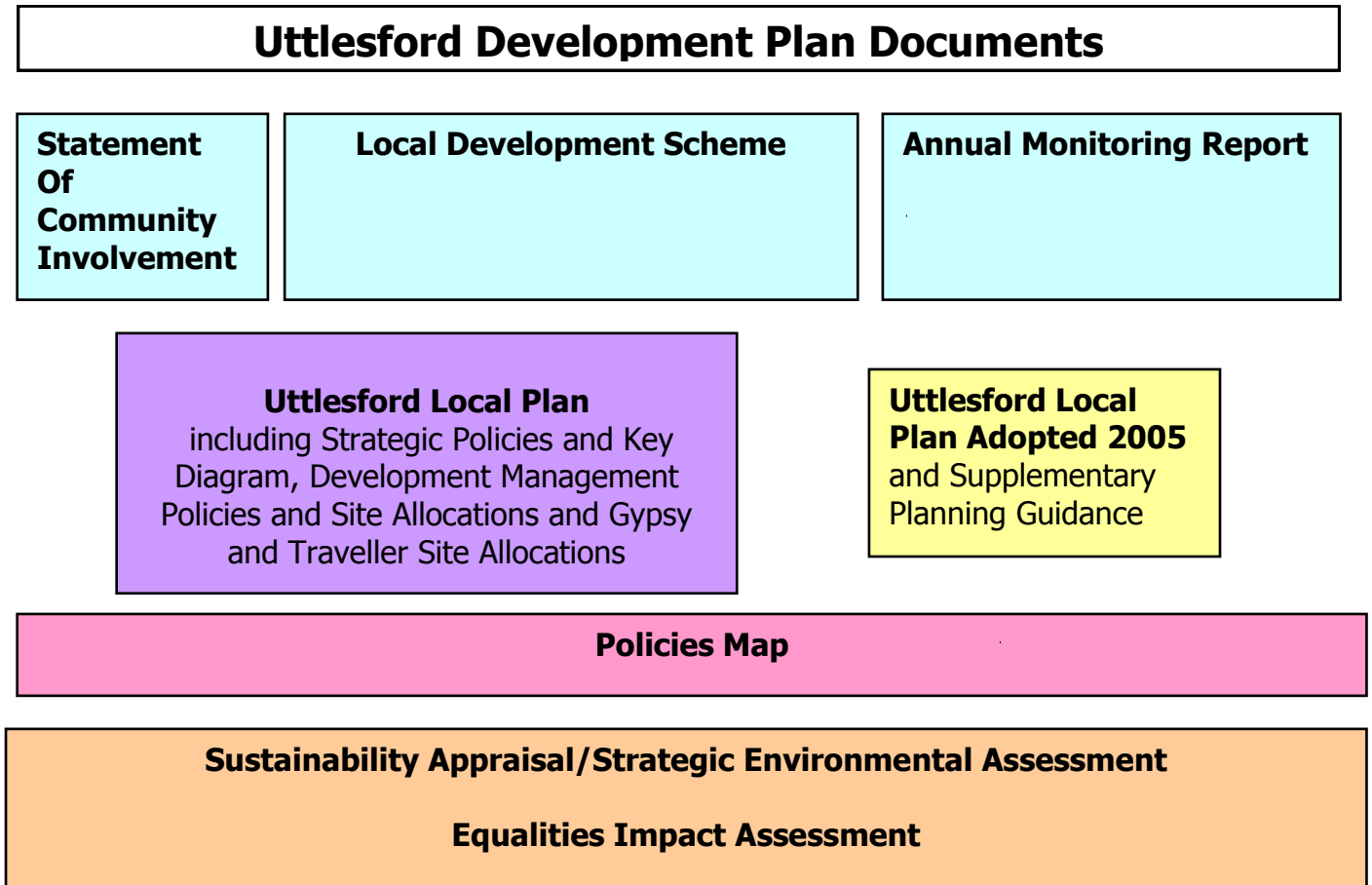
### **4. Saved Policies**

Planning policy for Uttlesford is currently made up of the National Planning Policy Framework (NPPF), the 2005 Uttlesford Local Plan prepared by the District Council and the Minerals Plan and Waste Plan prepared by Essex County Council.

The Uttlesford Local Plan was adopted on 20 January 2005 and the policies in it were originally "saved" for 3 years. In July 2007 the Council applied to the Secretary of State to extend the time period for the saved policies. All the policies in the Uttlesford Local Plan, except Takeley Local policies 1 and 2 – Land west of Hawthorn Close and Land off St Valery have been saved. Appendix 1 lists all the policies in the Uttlesford Local Plan and shows what will happen to each policy when the new Local Plan is adopted. The policies in the Local Plan have been independently reviewed to check their consistency with the National Planning Policy Framework. The assessment is available on the Council's website.

## 5. Uttlesford Development Plan Documents

As well as the Local Plan other documents are being produced which together will provide the framework for planning decisions in Uttlesford to be made. The diagram below shows the links between the documents.



- **The Uttlesford Local Plan 2005**

The Uttlesford Local Plan sets out the planning policies for the District until the policies are replaced by policies in the new Local Plan. Supplementary advice which has been adopted by the Council in support of some of the policies in the local plan will also remain relevant, until the policies are replaced.

- **Statement of Community Involvement**

The SCI lets people who may be interested in the plan know when and how they can get involved in the preparation of the Local Plan. Minimum requirements for public consultation are set out in regulations. The SCI shows how these requirements are met and adds other measures, which the Council feels would be suitable. It identifies the groups to be involved and the techniques and resources required for effective involvement. The

SCI was one of the first documents to be prepared and was first adopted in July 2006 following a written representations examination by an independent Inspector. The SCI was revised and adopted in June 2015 and is currently undergoing a further revision. It is available on the Council's website.

- **Annual Monitoring Reports**

The District Council needs to monitor how effective its policies are. This is done through a series of monitoring reports which are published each year. The purpose of the monitoring reports is to:

- Check how the Council is performing against the timescales set out in the LDS
- Check how the Council is performing in relation to the targets in the Uttlesford Local Plan.
- Give information on the extent to which the policies in the Local Plan are being achieved.
- Examine whether the Local Plan needs reviewing before the scheduled main review date.

In the light of the monitoring the Council will consider what changes, if any, need to be made to the policies. This will be reflected in an updated LDS. An AMR will be produced each year looking at the period from 1 April to 31 March. The reports are posted on the Council website.

- **Strategic Environmental Assessment (SEA) / Sustainability Appraisal (SA)**

SEA/SA is a process that will make sure that social, economic and environmental considerations are fully taken into account at every stage of preparation for each Development Plan Document produced. All plans and policy documents need to undergo SEA/SA. The Council has commissioned consultants to develop a sustainability framework in consultation with relevant bodies. For each document various options developed through consultation will then be tested against the framework to identify options..

- **Equality Impact Assessment**

As well as the SA/SEA the Council has to carry out an Equalities Impact Assessment (EIA) for all plans and policies it produces. An EIA will be done as part of the production of each development plan document to make sure that plan and the policies it contains are free from discrimination and promote equality of opportunity. The EIA is one of the documents which the Council has to send to the Inspectorate for the examination.

- **Local Plan**

This will be subject to independent examination by a Planning Inspector. The Inspector needs to be satisfied that the document meets the various procedural requirements and is sound. The Inspector will recommend

changes that are required to overcome any aspects relating to the soundness of the plan that they have identified and which can be corrected within the scope of the regulations – if major changes are required the Inspector is likely to find the plan unsound. The Council cannot adopt a plan which is found unsound. The Local Plan should address issues set out in the Uttlesford Sustainable Community Strategy.

The local plan will contain:

- The Council's vision, objectives and the spatial strategy for the future development of the district.
- Strategic Policies – policies which provide the overarching framework for planning decisions within the district
- Site Allocations Policies – covering detailed aspects of site delivery
- Development Management Policies – detailed policies against which planning applications will be considered.
- Gypsy and Traveller site allocations policies – specific policies covering the sites needed to deliver the required pitches and include e.g. access, design principles, landscaping.
- Policies Map and Key Diagram - The policies map will show all the policies and proposals and identify areas of protection on an Ordnance Survey base. The key diagram will illustrate the proposals.

The Council will also consider any further Development Plan Documents (DPDs) as necessary such as specific allocation/area action plans necessary to deliver the Local Plan.

- **Non-Development Plan Documents**

- **Supplementary Planning Guidance (SPG) and Supplementary Planning Documents (SPD)**

- This currently only applies to SPGs and SPDs which have been prepared to support the saved policies in the Uttlesford Local Plan but as the Local Plan and other DPDs are adopted more SPDs may be produced to support the policies in them. These documents are a material consideration for development management purposes but they are not subject to independent examination. The Council will make them available for public consultation before they are adopted in accordance with the regulations and the SCI.



▪ **Council Approved Guidance**

- The Council will approve Parish Plans and Village Design Statements where they have been prepared in accordance with the protocol and guidance prepared by the Essex Rural Community Council, Village Design Statement Group and the Essex Planning Officers Association. These will then be used for development management purposes.
- The Council’s Conservation Area Appraisals and associated management plans will be approved as Council approved guidance.

**6. Profiles of Proposed Local Plan**

The following profiles set out the details of the Local Plan. The overall programme is also shown in the table at Appendix 2 and the chart at Appendix 3. The Council is required to consult with organisations, residents and businesses as part of the preparation of the plan.

<b>Uttlesford Local Plan</b>
<b>Expected Adoption Date:</b> 2017
<ul style="list-style-type: none"> <li>• <i>It will set out the Council’s vision, objectives and spatial strategy for the district.</i></li> <li>• <i>It will contain the primary policies needed to achieve the above.</i></li> <li>• <i>It will identify the key strategic sites and infrastructure.</i></li> <li>• <i>It will set out the broad strategy for meeting the locally generated housing targets and the role of rural settlements.</i></li> <li>• <i>It will be accompanied by a key diagram showing locations for growth.</i></li> <li>• <i>Development Management policies will make sure that all development within the District meets certain criteria and helps to achieve the vision.</i></li> <li>• <i>Site Allocations/Broad locations showing the locations/sites/related policies where development is proposed.</i></li> <li>• <i>It will set out specific policies relating to a number of Gypsy and Traveller sites where development is proposed.</i></li> <li>• <i>The sites will be shown on the policies map.</i></li> </ul>
<b>Coverage:</b> District-Wide
<b>Conformity:</b> Must be in conformity with the National Planning Policy Framework and Planning Policy for Travellers sites.
<b>Key Stages:</b> <ul style="list-style-type: none"> <li>• <b>February 2015 – September 2016</b> Regulation 18 – Research/Consultation - assessment of sites, options/evidence base development consultation on issues and options October – December 2015</li> <li>• <b>November 2016 – December 2016</b> Regulation 19 Local Plan Pre-submission consultation</li> </ul>

<ul style="list-style-type: none"> <li>• <b>February 2017</b> Regulation 22 Local Plan Submission</li> <li>• <b>July 2017</b> Regulation 24 Start of hearing sessions for the public examination</li> <li>• <b>December 2017</b> Regulation 25 Adoption</li> </ul>
<p><b>Production and Management:</b> The Planning Policy Team will prepare the Local Plan. The process will be guided by the Planning Policy Working Group. Approval of key stages will be by the Full Council who will also adopt the Local Plan.</p>
<p><b>Review:</b> The Local Plan will be subject to annual monitoring and review.</p>

## 7. Supplementary Planning Guidance and Supplementary Planning Documents

The Council has adopted supplementary planning guidance (SPG) and master plans to support the saved policies in the Uttlesford Local Plan 2005 as listed in the table below. The SPG will remain in force until the development is complete or the saved policies are replaced. The Council will then review the SPG and replace with updated supplementary planning documents (SPDs) as necessary.

<b>Policy No</b>	<b>Title of Supplementary Planning Guidance</b>
GEN2	Essex Design Guide
GEN8	Essex County Council, Parking Standards – Design and Good Practice
Takeley /Little Canfield Local Policy 3 – Priors Green	The Island Sites
Chesterford Park Local Policy 1	Master Plan for Chesterford Park – Employment Scheme
GD5	Master Plan for Woodlands Park – Residential Development
GD6	Master Plan for Great Dunmow Business Park – Employment Scheme
Oakwood Park Local Policy 1	Master Plan for Oakwood Park – Residential Development
SM4/BIR1	Master Plan for Rochford Nurseries – Residential Development
Takeley/Little Canfield Local Policy 3 – Priors Green	Master Plan for Priors Green – Residential Development

The Council has produced four SPD's to support policies in the Uttlesford Local Plan 2005. These are:

- Accessible Homes and Playspace (including lifetime homes)
- Home extensions
- Replacement dwellings,
- Energy efficiency.

Supplementary Documents on Home Extensions and Accessible Homes and Playspace were adopted in November 2005 and the SPD on Replacement Dwellings was adopted in September 2006. The Energy Efficiency SPD was adopted in October 2007. The Council has also adopted the Urban Place Supplement to the Essex Design Guide. This was prepared by the County Council and adopted by the District Council in March 2007. In January 2010 the Council approved the Essex County Council’s “Parking Standards, Design and Good Practice” September 2009 document for use as District Council planning guidance, superseding Appendix 1 of the 2005 Adopted Uttlesford Local Plan (ULP). Further changes were approved in February 2013.

The Council has carried out appraisals and developed management plans for all its Conservation Areas. Following consultation with the local community the Council has approved these appraisals and the associated management plans as non-statutory guidance.

The Council has also approved the following Parish Plans and Village Design Statements as non-statutory guidance to use when considering planning applications and to help inform preparation of the LDF.

Arkesden	Parish Plan	2009
Ashdon	Parish Plan	2007
Birchanger	Parish Plan	2006
Chrishall	Parish Plan	2007
Clavering	Parish Plan	2014
Farnham	Parish Plan	2014
Felsted	Parish Plan	2014
Great Canfield	Village Design Statement	2010
Great Chesterford	Parish Plan	2015
Great Dunmow	Town Design Statement	2009
Hadstock	Parish Plan	2007
Little Bardfield	Village Design Statement	2009
Littlebury	Parish Plan	2009
Newport	Village Plan	2010
Quendon and Rickling	Village Plan	2015
Radwinter	Parish Plan	2007-2012
Stansted	Parish Plan	2011
Thaxted	Village Design Statement	2010
Wendens Ambo	Parish Plan	2012
White Roding	Parish Plan	2009
Widdington	Village Design Statement	2009

All the council approved guidance is available on the Council’s website.

The Civil Parishes of Felsted, Great and Little Chesterford, Great Dunmow and Saffron Walden, Stansted Mountfitchet (excluding the area of Stansted Airport) and Thaxted have been designated as Neighbourhood Development Plan Areas.

## **8. Other Documents**

The local authority has produced a sustainable community strategy (SCS) following consultation with the local community and key local partners through the Local Strategic Partnership. The SCS sets out the strategic vision for a place and provides the vehicle for considering and deciding how to address difficult cross cutting issues such as the economic future of an area, social exclusion and climate change. The key spatial planning objectives for the area should reflect the SCS priorities.

The Local Plan for Uttlesford will also reflect the aims set out in the following documents. The wider policy aims will be included in the strategic policies and the more detailed policies will be reflected in the development management policies and the site allocations as appropriate.

- The Sustainable Community Strategy 2008
- Housing Strategy (2016-2018)
- Natural Resources Management – Policy Statement and Improvement Strategy 2010
- Economic Development Strategy 2014-2016
- Community Safety Partnership Strategic Assessment Report 2013
- Comprehensive Equality Policy 2009 and the Single Equality Duty 2015-2018
- Joint Municipal Waste Management Strategy for Essex 2007-2032

## **9. The Evidence Base**

The Council will prepare and keep up to date information on all aspects of the social, economic and environmental characteristics of the District as set out in the table at Appendix 4. Much of the information that will be needed is available within the Council as part of annual monitoring e.g. housing supply, or is available from other organisations and/or websites e.g. population data. The studies are reviewed as necessary to make sure they remain relevant and up to date.

The evidence base is being compiled using in house resources as well as consultants. There has been joint working with Essex County Council and adjoining local authorities.

## **10. Staff Resources and Management**

A member working group has been set up to steer and monitor the programme for the Local Plan work – this is known as the Planning Policy Working Group. The group is open for all members to attend. The meetings are open to the public and the papers and the minutes are available on the Council's website.

The policy team is working to prepare the Local Plan, drawing in other staff from within the Council where appropriate. The Council is also working together with other Local Authorities, statutory consultees, the Planning Inspectorate and other organisations like the Planning Advice Service (PAS) where necessary.

The policy team using other internal or external resources as appropriate will undertake monitoring and produce annual monitoring reports.

## **11. Risks**

- **Funding**

Budget constraints will continue to limit funding available for commissioning additional study work or securing additional staff resources although sufficient resources are available to deliver the work programme.

- **Programme**

The programme for the Local Plan preparation is challenging. In the past it has been difficult to predict with certainty the length of time it will take to produce the plan.

Through Duty to Co-operate engagement the Council will keep up to date with the progress of other Essex and Hertfordshire Districts, sharing experiences and adjusting the timetable where necessary.

- **Evidence Base**

Staff time and resources are required to assemble the evidence base. The relatively long lead in time for the preparation of the Local Plan should allow enough time for the work to be completed. Budgetary provision has been made for the appointment of outside consultants for specialised tasks e.g. the water cycle study, other studies have and will be carried out internally e.g. the strategic housing land availability assessment. Some joint commissioning of work has been done to help reduce costs and other opportunities for this will be investigated.

- **Staff Resources**

The team which will be working on the production of the Local Plan is relatively small with 4 permanent staff. There is the opportunity to use other staff within the planning service and/or within the Council to help with some aspects of the work and there is also an option to employ agency staff to cover peaks in workload as necessary.

PROPOSED PROGRAMME OF REPLACEMENT FOR THE POLICIES IN THE UTTLESFORD LOCAL PLAN - ADOPTED  
FEBRUARY 2005

(NOTE: This is a list of saved policies in the existing local plan it is not a full list of the policies that will be included in the new Local Plan, new policies will be added as necessary)

Existing Policy		Replaced/Deleted/ Merged	Which document will the new/merged Policy be in?	Date of Adoption of DPD
Policy Ref	Description			
S1	Development limits for the main urban areas	General development locations and strategic sites will be identified in the Strategic Policies.  Site specific policies will be included in the Site Allocations section.  Development Limits will be defined on the Policies Map	Local Plan	2017
			Local Plan	2017
			Local Plan	2017
S2	Development limits/policy areas for Oakwood Park, Little Dunmow and Priors Green, Takeley/Little Canfield		Local Plan	2017
S3	Other development limits			
S4	Stansted Airport Boundary	Replaced	Local Plan	2017
S5	Chesterford Park Boundary	Merged Chesterford Park Local Policy 1	Local Plan	2017
S6	Metropolitan Green Belt	Replaced	Local Plan	2017
S7	The Countryside	Replaced	Local Plan	2017
S8	The Countryside Protection Zone	Replaced	Local Plan	2017
GEN1	Access	Replaced	Local Plan	2017

GEN2	Design	Replaced	Local Plan	2017
GEN3	Flood Protection	Replaced	Local Plan	2017
GEN4	Good Neighbourliness	Replaced	Local Plan	2017
GEN5	Light Pollution	Replaced	Local Plan	2017
GEN6	Infrastructure provision to support development	Replaced	Local Plan	2017
GEN7	Nature Conservation	Replaced	Local Plan	2017
GEN8	Vehicle Parking Standards	Replaced	Local Plan	2017
E1	Distribution of Employment Land	Merged Gt Chesterford Local Policy 2, SW4, SW5. Strategic Policies will identify general development locations Site specific policies will be included in the Site Allocations section	Local Plan	2017
E2	Safeguarding employment land	Merged Elsenham Local Policy 1, Great Chesterford Local Policy 1, GD7, Takeley Local Policy 5, SW6, Thaxted Local Policy 3	Local Plan	2017
E3	Access to Workplaces	Replaced	Local Plan	2017
E4	Farm Diversification: Alternative uses of Farmland	Replaced	Local Plan	2017
E5	Re-use of rural buildings	Replaced	Local Plan	2017
ENV1	Design of Development within Conservation Areas	Replaced	Local Plan	2017
ENV2	Development Affecting Listed Buildings	Replaced	Local Plan	2017

ENV3	Open Space and Trees	Replaced	Local Plan	2017
ENV4	Ancient Monuments and Sites of Archaeological Importance	Replaced	Local Plan	2017
ENV5	Protection of Agricultural Land	Replaced	Local Plan	2017
ENV6	Change of Use of Agricultural Land to Domestic Garden	Replaced	Local Plan	2017
ENV7	The Protection of the Natural Environment – Designated Sites	Replaced	Local Plan	2017
ENV8	Other Landscape elements of importance for nature conservation	Replaced	Local Plan	2017
ENV9	Historic Landscapes	Replaced	Local Plan	2017
ENV10	Noise sensitive development and disturbance from Aircraft	Replaced	Local Plan	2017
ENV11	Noise Generators	Replaced	Local Plan	2017
ENV12	Protection of Water Resources	Replaced	Local Plan	2017
ENV13	Exposure to poor air quality	Replaced	Local Plan	2017
ENV14	Contaminated Land	Replaced	Local Plan	2017
ENV15	Renewable Energy	Replaced	Local Plan	2017
H1	Housing Development	Merged with GD4, SW2 and SM2	Local Plan	2017
H2	Reserve Housing Provision	Merged with SW3	Local Plan	2017
H3	New Houses within development limits	Replaced	Local Plan	2017
H4	Backland Development	Replaced	Local Plan	2017
H5	Subdivision of dwellings	Replaced	Local Plan	2017
H6	Conversion of rural buildings to residential use	Replaced	Local Plan	2017
H7	Replacement Dwellings	Replaced	Local Plan	2017
H8	Home Extensions	Replaced	Local Plan	2017
H9	Affordable Housing	Replaced	Local Plan	2017



H10	Housing Mix	Replaced	Local Plan	2017
H11	Affordable Housing on Exception Sites	Replaced	Local Plan	2017
H12	Agricultural workers' dwellings	Replaced	Local Plan	2017
H13	Removal of Agricultural Occupancy Conditions	Replaced	Local Plan	2017
LC1	Loss of sports fields and recreational facilities	Replaced	Local Plan	2017
LC2	Access to Leisure and Cultural Facilities	Replaced	Local Plan	2017
LC3	Community Facilities	Replaced	Local Plan	2017
LC4	Provision of Outdoor Sport and Recreational Facilities beyond development limits	Replaced	Local Plan	2017
LC5	Hotel and Bed and Breakfast Accommodation	Replaced	Local Plan	2017
LC6	Land west of Little Walden Road Saffron Walden	Merge SW 7	Local Plan	2017
RS1	Access to retailing and services	Replaced	Local Plan	2017
RS2	Town and Local Centres	Replaced	Local Plan	2017
RS3	Retention of Retail and other services in Rural Areas	Replaced	Local Plan	2017
T1	Transport Improvements	Deleted		2017
T2	Roadside services and the new A120	Replaced	Local Plan	2017
T3	Car Parking associated with development at Stansted Airport	Replaced	Local Plan	2017
T4	Telecommunications Equipment	Replaced	Local Plan	2017
	Chesterford Park Local Policy 1	Merged S5 and E2	Local Plan	2017
	Elsenham Local Policy 1	Merged E2	Local Plan	2017
	Great Chesterford Local Policy 1	Merged E2	Local Plan	2017
	Great Chesterford Local Policy 2	Merged E1	Local Plan	2017

GD1	Town Centre	Replaced	Local Plan	2017
GD2	Land Rear of 37 to 95 High Street	Development Complete - Deleted		
GD3	White Street Car Park Extension	Development Complete -Deleted		
GD4	Residential Development within Great Dunmow's Built up Area	Merged H1	Local Plan	2017
GD5	Woodlands Park	Replaced	Local Plan	2017
GD6	Great Dunmow Business Park	Replaced	Local Plan	2017
GD7	Safeguarding of Existing Employment Areas	Merged E2	Local Plan	2017
GD8	Civic Amenity Site and Depot	Replaced	Local Plan	2017
	Oakwood Park Local Policy 1	Replaced	Local Plan	2017
SW1	Town Centre	Replaced	Local Plan	2017
SW2	Residential Development within Saffron Walden's Built up Area	Merged H1	Local Plan	2017
SW3	Land south of Ashdon Road	Merged H2	Local Plan	2017
SW4	Land adjoining the Saffron Business Centre	Merged E1	Local Plan	2017
SW5	Thaxted Road Employment Site	Merged E1	Local Plan	2017
SW6	Safeguarding of Existing Employment Areas	Merged E2	Local Plan	2017
SW7	Land at Little Walden Road	Merged LC6	Local Plan	2017
AIR1	Development in the terminal support area	Replaced	Local Plan	2017
AIR2	Cargo Handling/Aircraft Maintenance Area	Replaced	Local Plan	2017
AIR3	Development in the Southern Ancillary Area	Replaced	Local Plan	2017
AIR4	Development in the Northern Ancillary Area	Replaced	Local Plan	2017
AIR5	The Long Term Car Park	Replaced	Local Plan	2017
AIR6	Strategic Landscape Areas	Replaced	Local Plan	2017
AIR7	Public Safety Zones	Replaced	Local Plan	2017
SM1	Local Centres	Replaced	Local Plan	2017

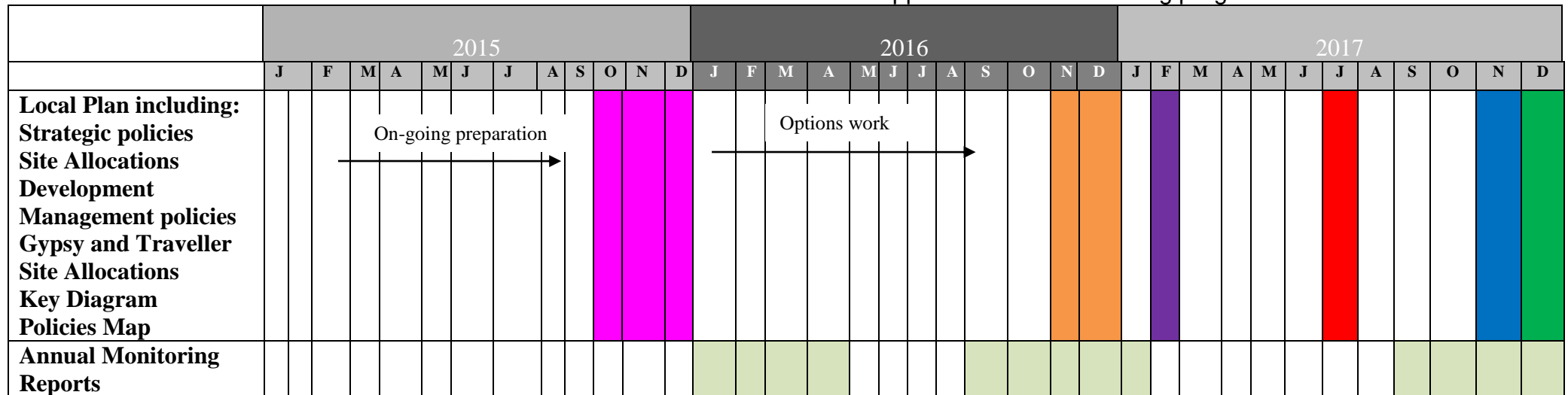
SM2	Residential Development within Stansted's Built up Area	Merged H1	Local Plan	2017
SM3	Site on Corner of Lower Street and Church Road	Deleted		
SM4/B IR1	Rochford Nurseries	Replaced	Local Plan	2017
SM5	Parsonage Farm	Replaced	Local Plan	2017
	Start Hill Local Policy 1	Replaced	Local Plan	2017
	Takeley Local Policy 1 – Land west of Hawthorn Close	Deleted		
	Takeley Local Policy 2 – Land off St Valery	Deleted		
	Takeley/Little Canfield Local Policy 3 – Priors Green	Replaced	Local Plan	2017
	Takeley Local Policy 4 – The Mobile Home Park	Replaced	Local Plan	2017
	Takeley Local Policy 5 – Safeguarding of Existing Employment Area in Parsonage Road	Merged E2	Local Plan	2017
	Thaxted Local Policy 1 – Local Centre	Replaced	Local Plan	2017
	Thaxted Local Policy 2 – Land adjacent to Sampford Road	Currently under construction – likely to be completed - delete		
	Thaxted Local Policy 3 – Safeguarding of Employment Areas	Merged E2	Local Plan	2017

APPENDIX 2 – Production Milestones for the Local Plan

Doc Name	Subject	Doc Type	Conformity	Production Milestones					Review
				Regulation 18 Public Participation in Plan Preparation	Regulation 19 Consultation – Local Plan Pre-submission	Submission of document to Sec of State	Hearing Sessions	Adoption	
				Evidence Gathering, stake holder Involvement and consultation					
Uttlesford Local Plan	Sets out the Vision for development of Uttlesford District together with the key policies to achieve that vision. Includes a key diagram to illustrate the spatial strategy. Development Management Policies – criteria based policies against which planning applications will be considered Site Allocations – policies relating to specific sites where development is proposed. Gypsy and Traveller site allocations – policies relating to specific sites where development is proposed.	Local Plan	General conformity with the National Planning Policy Framework and National Planning Policy for Traveller Sites.	Instigated February 2015 including LDS and research programme  Issues and Options Consultation 22 <sup>nd</sup> October to December 4 <sup>th</sup> December 2015  Jan – September 2016 (Assessment of sites, options, and finalise evidence base for pre-submission consultation stage	November – December 2016	February 2017	July 2017	December 2017	AMR



Appendix 3 - Chart showing programme of Local Plan



**Key**

	Commencement – early stages of plan preparation	<b>Public Participation in the Preparation of a Local Plan (Reg 18)</b> Notify consultation bodies of intention to prepare Local Plan and ask what such a Local Plan should contain. Also consider whether it is appropriate to invite representations from people who are resident or carrying on business in the area. Issues and Options consultation using responses to inform next stages.
	<b>Publication of Plan and Pre-Submission Consultation (Reg 19) – Consultation on plan to be submitted for public examination</b>	
	<b>Submission to Secretary of State (Reg 22)</b>	<b>Examination Stages</b> Guideline timetable from submission to final report Up to 23 weeks for hearing sessions up to 8 days with no Pre-Hearing Meeting (PHM). Up to 29 weeks for hearing sessions up to 8 days with a PHM and 37 weeks for hearing sessions up to 12 days with a PHM.
	Hearing Sessions	
	Inspectors Report	
	<b>Adoption at Full Council</b>	
	Production of Annual Monitoring Report (AMR)	

## Sources of Information for the Evidence Base

Social	Sources of Available Data	Updating
Housing Needs	Strategic Housing Market Assessment (SHMA) working in partnership with East Herts, Epping Forest and Harlow. Final report 2015 – Opinion Research Services	
	Affordable Housing, Viability Assessment, 2010 – Level Updated March 2012	
	Strategic Land Availability Assessment (SLAA). 2016 – UDC	Updated Annually
	Essex Gypsy and Traveller and Travelling Showpeople Accommodation Assessment July 2014	
	Demographic Study Edge Analytics – Essex Planning Officers Association Phases 1 - 6	Quarter 1 2015
Housing Supply	Housing Land Supply, April 2015 - UDC	Updated Annually
	Housing Trajectory and 5 Year Land Supply, 2015 – UDC	Updated Annually
Population Age Structure Ethnicity	2011 Census	
	Neighbourhood Statistics	
	Baseline Information Profile Nov 2010 - Essex County Council	
Leisure Facilities/playing fields	Green Space Strategy Audit 2006 - UDC	
	Open Space, Sport and Recreation Study The Landscape Partnership 2012	
School Capacity	Commissioning School Places 2012- 2017 - Essex County Council	Updated Annually
Health Facilities	West Essex Clinical Commissioning Group	

Crime (Rates and Fear of Crime)	Home Office <a href="http://www.homeoffice.gov.uk/crime/">http://www.homeoffice.gov.uk/crime/</a>	
	Essex Police	
	Baseline Information Profile Nov 2010 - Essex County Council	
	Essex County Council Tracker Survey 2009	
<b>Economy</b>	<b>Sources of Available Data</b>	<b>Action/Updating</b>
Economic Activity Industry or Employment Occupation Groups Commuting	2011 Census	
	Employment Land Study Final Report March 2006 PACEC	
	Strategic Land Availability Assessment 2016, UDC	
	Non- residential land monitoring data Essex County Council. Employment Land Monitoring Report - UDC	Updated annually
	Employer and Business Survey – CN Research 2009	
Retail	Uttlesford Retail Capacity Study Update April 2014 Savills	
	Non- residential land monitoring data, Essex County Council	Updated Annually
Office/Industrial Accommodation Survey	Non-residential land monitoring data, Essex County Council	Updated Annually
Development Opportunity Sites	Economic Assessment – Carter Jonas 2012	
	Urban Design Assessment – Places Services, Essex County Council )	
<b>Environment</b>	<b>Sources of Available Data</b>	<b>Action/Updating</b>
Conservation Areas Tree Preservation Orders Listed Buildings Ancient Monuments and Archaeological Sites Sites of Special Scientific Interest and National Nature Reserves County Wildlife Sites Ancient Woodlands Special Verges Historic Landscapes and Parklands	UDC GIS	Ongoing updates (UDC).
	Conservation Area Appraisals and Management Plans for Arkesden Ashdon Audley End Bentfield Green Clavering Elmdon Felsted	



<p>Open spaces Noise Contours Groundwater Protection Zones Poor Air Quality Zones Flood Zones</p>	<p>Great Canfield Great Chesterford Great Dunmow Great Easton Great Hallingbury Great Sampford Hadstock Hatfield Broad Oak Hazel End Hempstead Henham High Easter High Roding Littlebury Little Dunmow Little Easton Manuden Newport Quendon &amp; Rickling Radwinter Saffron Walden Stansted Mountfitchet Stebbing Thaxted Wendens Ambo Widdington</p>	
	<p>Historic Settlement Character Assessment for selected settlements: Saffron Walden Great Dunmow Great Chesterford Henham Newport Stansted Mountfitchet UDC 2007 Thaxted –UDC 2009</p>	
	<p>Village Templates (Market Towns and Key Villages) UDC 2011</p>	
	<p>Uttlesford District Historic Environment Characterisation Project – Essex County Council 2009</p>	
<p>Landscape Character Assessment</p>	<p>Essex County Council – county level information</p> <p>Landscape Character Assessment. Final Report September 2006 Chris Blandford Associates</p>	
<p>Biodiversity</p>	<p>Phase 1 Habitat Survey 1990</p> <p>Local Wildlife Sites Review October 2007 Essex Ecology Services Ltd</p>	

	Appropriate Assessment UDC 2007 and updated in 2013	
Flood Risk	Strategic Flood Risk Assessment, Final Report March 2008 JBA Consulting	
Rural Lanes	Uttlesford Protected Lanes Assessment March 2012 Essex County Council	
Agricultural Land Classification	Department for Environment, Food and Rural Affairs (DEFRA)	Input data to GIS (UDC)
Water Quality Water Use	Environment Agency	
	Water Companies	
	Water Cycle Study, Scoping and Outline Strategy 2010 – Hyder Consulting.	
	Water Cycle Study, Stage 2 November 2012 – Hyder Consulting.	
Air Quality	Assessment of Uttlesford District's Local Plan on Air Quality in Saffron Walden 2013 - Jacobs	
Green Belt	Green Belt Review – ARUP 2016	
Renewable Energy	Renewable Energy Study of the District 2008 - Altechnica	
<b>Communication and Transport</b>	<b>Sources of Available Data</b>	<b>Action/Updating</b>
Public Transport - Bus	<a href="http://www.essex.gov.uk/Travel-Highways/Public-Transport/Pages/Public-transport.aspx">http://www.essex.gov.uk/Travel-Highways/Public-Transport/Pages/Public-transport.aspx</a>	
	ECC Local Transport Plan 2011 (LTP 3)	Transport strategy published. Implementation plans to follow.
Public Transport –Rail	Network Rail London and South East Route Utilisation Strategy (RUS) 2011. Informs the development of High Level Output Specifications from	

	2019, and sets out the strategy for the London and SE rail network to 2031.	
	Network Rail Anglia Route Business Plan for Control Period 5 2014-2019. Sets out the relevant outputs, activity and expenditure at route level to achieve the specified national outputs.	Annual Updates
Capacity of Road Network	Essex Traffic Monitoring Report	Produced Annually
	Essex County Council Local Transport Plan (LTP 3) 2011-2026	LTP 3 to 2026 currently in preparation
	Comparative Transport Analysis 2010 - ECC	
	Transport Analysis of Draft Local Plan - Local Plan Highway Impact Assessment, Essex Highways October 2013	